



## PA/PTA REQUEST FOR OFFICER NOMINATIONS

Date of distribution: September 17, 2021

The PA/PTA at New Utrecht High School is currently looking for individuals willing to serve as leaders on the Executive Board.

### **Offices included in this election:**

#### **Mandatory Officers (check all that apply):**

President

Recording Secretary

Treasurer

#### **Non-Mandatory Officers (check all that apply):**

Vice President

Corresponding Secretary

Other Officer \_\_\_\_\_

### **Nomination Process**

To nominate yourself or someone else, please write a short letter of intent or recommendation.

- Submit by email to:
- Submit in person to: Ms. Linda Walters, PTA Election Chairperson  
Drop off nomination in envelope marked "Ms. Linda Walters, PTA" to the school from 7:30 am to 4:00 pm

Deadline to submit nominations: Monday, October 4, 2021

All parents are eligible to hold PA/PTA office, unless they are employees of the school.

### **Election**

Date: Monday, October 4, 2021

Time: 6:30 pm

Location: School Library

All parents are eligible to vote in the PA/PTA election.

For more information, please contact

Name: Ms. Linda Walters., PTA Election Chariperson / Ms. Tang, Parent Coordinator

Email: / Ntang5@schools.nyc.gov

Phone: 718-232-2500